



MorphoSys' mission is to make exceptional, innovative biopharmaceuticals to improve the lives of patients suffering from serious diseases. Innovative technologies and smart development strategies are central to our approach. Success is created by our people, who focus on excellence in all they do, collaborate closely across disciplines. We all are driven by a desire to make the medicines of tomorrow a reality. Guided by mutual respect and trust, each member of the MorphoSys team is given the opportunity to develop and flourish within this exciting and inspiring environment. Join us in Planegg near Munich!

We would like to fill the following vacancy as soon as possible:

Coordinator Investor Relations (gn)

Your Responsibilities:

General tasks:

- Support of the team with the organization of conferences, events and roadshows incl. conference calendar as well as external visits and meetings at the HQ
- You manage and administer all relationships with external service providers (contracts, invoices, and communications)

Investor Relations:

- Support the team with the project management of all company financial reports (quarterly and annual reports)
- Organization for the annual shareholder meeting
- Coordination of responds to external inquiries by private shareholders
- Preparation of briefing books for conferences, roadshows and events
- Support the Investor Relations team in updating the corporate website

Regulatory duties - EU:

- Publication and registration of financial reports, all legally required documents such as the Satzung (Articles of Association), Declaration of Conformity etc.
- Maintaining and updating the corporate calendar and its publication on all relevant platforms
- Drafting and timely publication of regulatory announcements, e. g. voting rights, total voting rights, and manager's transactions (WpHG-announcements) in close collaboration with the Legal department

Regulatory duties - US:

- EDGAR filing of all reports to be stored with the SEC
- 20-F filing, 6-K filings



Your Requirements:

- University degree in communications journalism or business administration
- Ideally two to four years of experience in an communication agency or department, in a public or investor relations function of an international matrix company
- Experience in the healthcare sector, pharma or biotech business is a plus
- Proven project management skills
- Excellent skills to communicate strategic and complex topics
- Excellent English is a necessity and fluent German skills
- The ability to quickly develop strong working relationships with internal departments, including finance departments, IT, internal and external auditors

We offer:

- Creative working in X-functional teams
- Open and appreciative corporate culture
- Multicultural environment
- Working in an attractive, high-quality equipped building with restaurant
- Free sports and language courses

Thank you for your interest! We are looking forward to receiving your pertinent application documents. For your application please use exclusively our career portal www.morphosys.com/careers/job-opportunities. We offer not only excellent career prospects, but also support you from the very beginning – even helping you move if necessary.

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